**Jasmine Li**

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**EDUCATION**

**Lake Forest College**, Lake Forest, IL Expected May 2019

*Bachelor of Arts in Finance*  GPA: 3.6/4.0

**EMPLOYMENT EXPERIENCE**

**National Automotive Center,** Chicago, IL June 2018 – August 2018

*Accounts Payable & Receivable Intern*

* Developed aging and past due account reports that were utilized to collect over $8,000
* Reconciled monthly billing statements, researched discrepancies and made appropriate adjustments to ensure accurate and timely reporting
* Accelerated and improved accounts receivable status by developing a new procedure to expedite invoice processing and increase cash flow

**Lake Forest College,** Lake Forest, IL August 2017 – May 2018

*Resident Advisor*

* Supervised and monitored all activity and interaction among 40 students and implement programs to develop a support system for students

**Global Investors,**Madison, WI June 2017 – August 2017

*Financial Research Intern*

* Conducted qualitative and quantitative research on pricing disparity between two competitors by using pivot tables and created a power point presentation that included a summary of the results
* Updated financial models to evaluate the future earnings potential for the consumer sector

**Lake Forest College Mathematics Department,** Lake Forest, ILJanuary 2017 – May 2017

*Tutor*

* Prepared 12 lectures and presented to 6 different classes, resulting in increased student engagement
* Taught students how to master Excel concepts, by creating 5 interactive assignments

**EXTRACURRICULAR EXPERIENCE**

**Accounting Club,** Lake Forest College August 2016– Present

*Treasurer*

* Manage a $1,000 budget, entered accurate financial information for all transactions, conducted monthly audits and submitted complete records to college

**Relay for Life,** Lake Forest, IL August 2016 – May 2017

*Team Manager*

* Supervised 10 team managers and maintained project plan to ensure assignments were completed

**HONORS/AWARDS**

Young Math Scholar, Presidential Scholarship and Dean’s List

**SKILLS**

**Technical**:

*Proficient in:* STATA, Mathematica, Excel, PowerPoint, Publisher, Word, Pivot Tables/Charts, Macros, VLOOKUP, Conditional Formatting, Logic Formulas, Multi-Level Filters and Data Forecasting.

*Working knowledge in:* SPSS, Photoshop, iMovie, Final Cut PRO, InDesign and Databases

**Languages**:

Spanish (Fluent), Japanese (Conversant)