

CPC, Assessment Subcommittee Plans for 2010-2011

Key Goals:

1. Building a “Culture of Assessment” at Lake Forest College
2. Sharing information on assessment with campus community and beyond
3. Developing necessary tools for collecting and analyzing data on student learning outcomes at the department and program level

Key Projects:

- Gather and share information on effective assessment of student learning outcomes
 - Develop and distribute a list of resources to be distributed to faculty/staff to be used to refine assessment practices at all levels of institution
 - Develop and distribute a list of ways Assessment Subcommittee can be of use as a resource to departments/program/offices
 - Updating of AC website for information sharing
 - Develop possible mechanisms for co-curricular assessment practices
- Analysis of revised end of year department assessment report process and continued revision of reporting process as necessary
 - Ensure that all academic departments/programs have at least two clearly articulated student learning outcomes by spring 2011
 - Decision on implementation of new end of year assessment report process for co-curricular campus offices
- Begin investigation of revision of process for end of course student evaluations of faculty

2010-2011 Plans/Project Ideas:

- Gather and share information on resources and activities to improve assessment of student learning outcomes
 - Participation in Chicago Area Assessment Group (CAAG)
 - Attend/present at appropriate national and local assessment conferences
 - Participate in FaCE grant on “First-Year Learning Outcomes and Their Assessment”
 - Updating of AC website for information sharing through addition of resources and data analysis
- Analysis and revision of campus assessment activities
 - Analysis of spring 2010 end of year assessment reporting forms
 - Revision of end of year assessment reporting form for spring 2011, as necessary
 - Work with all departments/programs to finalize clearly articulated student learning outcomes for each department/program
 - Work with individual faculty members, as requested, on course level assessments
 - Continued analysis of FR/SR Faculty Assessment
 - Possible implementation of new end of year assessment report process for co-curricular campus offices
 - Revise initial draft of proposed plan/seek feedback/revision
 - Pilot project of implementation with selected campus offices
- Revision of end of course student evaluations of faculty
 - Check with CPC (Nancy Brekke) about OK to take on task based on results from faculty satisfaction survey
 - State in AC minutes that we are going ahead with this process

- Research faculty evaluation practices at peer institutions including strengths and weaknesses of online systems
- Research available commercial products for faculty evaluation that include a list of items but also still include room for prose comments
- Survey faculty on what they like and don't like about current instrument (possibly through Lori/Survey Monkey)
- Solicit comments and meetings with interested faculty members, e.g. Holly Swyers, Hasan Koselbalaban
 - Draft proposal/revision of process/ instruments for student evaluation of faculty
 - Share drafts for feedback with faculty at possible LTC Workshop/Forums
 - Revision of drafts/proposal to faculty/DOF