



LAKE FOREST
COLLEGE

2019 - 2020 Verification Worksheet
V1 - Independent

Your financial aid application (FAFSA) was selected for review called "verification," so additional information is required to determine your official eligibility. **You and one parent must complete, sign and return this Worksheet to our office, and include all required documents.** If you have questions, please contact us as soon as possible so that your financial aid will not be delayed.

Please Print

Student's Name: _____ **Lake Forest ID# or last four of SSN:** _____

I am a new student at Lake Forest I am a returning student at Lake Forest

➤➤ Step 1: Student's Family Information <<

Provide the requested information for **all** people in your household, including:

- ✓ **You** and, if married, your spouse
- ✓ **Your children** (if any) if you will provide more than half of their support from July 1, 2019 through June 30, 2020, or if the child would be required to provide your information if they were completing a FAFSA for the 2019–2020 academic year. Include children who meet either of these standards, even if they do not live with you.
- ✓ **Other People** if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support **through June 30, 2020**.

In addition, include college information for any household member who will be enrolled, at least half-time in a degree, diploma, or certificate program at a postsecondary educational institution any time **between July 1, 2019 and June 30, 2020**.

If more space is needed, attach a separate page with your name and Social Security Number (last four digits) or ID at the top.

Your Current Marital Status: Married Single Divorced/Separated Widowed

Name of Family Member	Age	Relation to the Student	Name of College Attending between July 2019 – June 2020	Enrolled at Least Half-Time?		Year in College
1.		Self	Lake Forest	Yes	No	
2.				Yes	No	
3.				Yes	No	
4.				Yes	No	
5.				Yes	No	
6.				Yes	No	

➤➤ Instructions for Steps 2: 2017 Income Information ‹‹

If you filed a **2017 tax return**, please use the IRS Data Retrieval Tool (DRT) to update the FAFSA - lakeforest.edu/fafsa - see "Helpful Tools" on the right. If you cannot use the DRT, provide a *IRS Tax Return Transcript* (irs.gov/Individuals/Get-Transcript or 800-908-9946).

If you did not file a tax return and are not required to file, check the box that applies to your situation, and – if appropriate – list each employer even if you did not receive a W-2 form. Attach a separate page if needed.

You cannot use the DRT if: you are married and filed separate tax returns, you are married and filed as "head of household", filed an amended return, your marital status is "unmarried and both legal parents living together", your marital status changed in 2018, or you filed a foreign return.

Please Note:

1. You cannot use the DRT if you are married and filed separate tax returns, filed an amended return, or filed a foreign return.
2. If you cannot use the DRT, be sure to provide a Tax **Return** Transcript (TRT), and not a Tax **Account** Transcript.

➤➤ Step 2: Student's 2017 Income Information ‹‹

➤ Check **ONLY** one box in Part 2

- I filed a 2017 federal tax return and I have used the IRS DRT to transfer my 2017 income information into the FAFSA.
- I filed a 2017 federal tax return and will provide my 2017 IRS Tax Return Transcript included now will provide later
- I did not file a 2017 federal tax return, but I was employed in 2017, earning income from the employers listed below. **Include W-2s.**
- I did not file a 2017 federal tax return because I was not employed in 2017.

Employer's Name	2017 Amount Earned	Was a W-2 Provided?	
	\$	Yes	No
	\$	Yes	No
	\$	Yes	No
	\$	Yes	No

➤➤ Step 3: Certification and Signatures ‹‹

Certification: All information has been completed according to the instructions, and is true and complete to the best of my knowledge. I agree to provide any documentation that will verify the accuracy of this information. I understand that if I purposely give false or misleading information, I may be fined up to \$20,000, sent to prison, or both.

Student's Signature

Date

➤➤ If possible, please send this Worksheet as a .pdf to the email address below. You may also mail or fax it. ‹‹
Include all applicable supporting documents, such as Tax Return Transcript, W-2s, IRS Form 4506, etc.

Office of Financial Aid | Lake Forest College | 555 N Sheridan Rd | Lake Forest, IL 60045-2338
Questions: 847-735-5103 | Email: finaid@lakeforest.edu | Fax: 847-735-6271

Make a copy of this Worksheet for your records.