CPC, Assessment Subcommittee  
Outcomes for 2010-2011

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<th>Key Goals</th>
<th>Key Outcomes</th>
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| 1. Building a “Culture of Assessment” at Lake Forest College             | - continued meetings of Assessment Committee  
- continued participation in Chicago Areas Assessment Group (CAAG) to gather information on resources and activities at peer institutions  
- implementation and updating of Assessment Committee website for sharing of information and data  
- all departments and programs created student learning outcome statements (see details below)  
- began process of investigation of revision of end of course student evaluation of faculty (see details below) |
| 2. Sharing information on assessment with campus community and beyond   | - implementation and updating of Assessment Committee website for sharing of information and data  
- did not create a planned list of resources to be distributed to faculty/staff to be used to refine assessment practices |
| 3 Developing necessary tools for collecting and analyzing data on student learning outcomes at the department and program level | - analyzed results of new End of Year Department Assessment Reporting Form from spring 2010  
-revised End of Year Department Assessment Form for spring 2011  
- all departments and programs developed a set of student learning outcomes in proper form that will be used to assess their majors/minors in spring 2011 on the revised end of year assessment report form (see attached) |
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<th>Key Projects</th>
<th>Key Outcomes</th>
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| 1. Gather and share information on effective assessment of student learning outcomes | - attended meetings of Chicago Area Assessment Group  
- attended Teagle conference  
- participated in ACM FaCE grant project on “First-Year Learning Outcomes and Their Assessment”  
- moved AC web pages to new website and updated all resources |
| 2. Analysis of revised end of year department assessment report process and continued revision of reporting process as necessary | - Analyzed and reported on spring 2009 assessment reporting forms for each department  
- Revised end of year assessment reporting form for spring 2010  
- created proposal for assessment of co-curricular offices |
| 3. Begin investigation of revision of process for end of course student evaluations of faculty | - obtained approval from FPPC and CPC to conduct investigation of revision in faculty evaluation instrument  
- conducted research on evaluation at other institutions and commercial resources available  
- held two faculty focus groups and one student focus group to collect opinions on faculty evaluation process  
- solicited and received email comments from faculty on evaluation process |

2010-2011 Project Details:

1. Gather and share information on resources and activities to improve assessment of student learning outcomes
   a. Participated in Chicago Area Assessment Group (CAAG) meetings
   b. Attended appropriate assessment conferences
   c. Participated in revised FaCE grant on “First-Year Learning Outcomes and Their Assessment” in collaboration with the Director of FIYS, Rick Mallette
   d. Updated AC website for information sharing through addition of resources and data analysis and moved to new website

2. Analysis and revision of campus assessment activities
   a. Analyzed spring 2010 end of year assessment reporting forms
   b. Revised end of year assessment reporting form for spring 2011 to include statements from each department of student learning outcomes, in order to meet deadline in our follow-up report to HLC that all departments have clearly stated learning outcomes by spring 2011.
   c. Worked with all departments/programs to finalize clearly articulated student learning outcomes for each department/program
   d. Worked with English Department to revise their Senior Exit Survey
   e. Continued analysis of FR/SR Faculty Assessment

3. Revision of end of course student evaluations of faculty
a. Received approval from CPC (Nancy Brekke) and FPPC (Lori Del Negro) to take on task based on recommendation from Dean of the Faculty
b. Researched faculty evaluation practices at peer institutions including strengths and weaknesses of online systems
   i. Kalamazoo College
   ii. Macalester College
   iii. Roosevelt University and other CAAG members
c. Researched available commercial products for faculty evaluation that include a list of items but also still include room for prose comments
   i. IDEA
   ii. CoursEval
   iii. Student Voice
d. Researched literature on faculty evaluation
e. Solicited comments via email from faculty members
f. Held Faculty Focus Groups for faculty feedback on current instrument and suggestions for change
   i. February 17 12:00 pm
   ii. March 23 4:00 pm
g. Facilitated discussion for faculty feedback at Faculty Meeting – March 1
h. Held Student Focus Group at Student Senate meeting
   i. March 24 8 pm
i. Prepared ideas for fall 2011 survey of faculty and students on what they like and don’t like about current instrument (through Lori/Survey Monkey)