



LAKE FOREST
COLLEGE

2021 - 2022 Verification Worksheet V1 - Independent

Your financial aid application (FAFSA) was selected for review called "verification," so additional information is required to determine your official eligibility. **You must complete, sign and return this Worksheet to our office, and include all required documents.** If you have questions, please contact us as soon as possible so that your financial aid will not be delayed.

Please Print

Student's Name: _____ Lake Forest ID# or Last four of SSN: _____

I am a new student at Lake Forest I am a returning student at Lake Forest

➤ Step 1: Your Current Marital Status: Married Single Divorced/Separated Widowed

➤ Step 2: "Household" Definitions and Instructions

First, in Step 3 below, list all people in your household, who meet this definition:

- ✓ **You** and, if married, your spouse
- ✓ **Your children** (if any) if you will provide more than half of their support from July 1, 2021 through June 30, 2022, or if the child would be required to provide your information if they were completing a FAFSA for the 2021–2022 academic year. Include children who meet either of these standards, even if they do not live with you.
- ✓ **Other People** if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support **through June 30, 2022.**

Next, in Step 3, include college information for any household member who will be enrolled, at least half-time in a degree, diploma, or certificate program at a postsecondary educational institution any time **between July 1, 2021 and June 30, 2022.**

If more space is needed, attach a separate page with your name and Social Security Number (last four digits) or ID at the top.

➤ Step 3: Family / Household Information, as defined in Step 2.

Name of Family Member	Age	Relation to the Student	Name of College Attending between July 2021 – June 2022	Enrolled at Least Half-Time?		Year in College
1.		Self	Lake Forest	Yes	No	
2.				Yes	No	
3.				Yes	No	
4.				Yes	No	
5.				Yes	No	
6.				Yes	No	
7.						
8.						
9.						
10.						

➤ Student's Name: _____ Lake Forest ID# or Last four of SSN: _____

➤ Instructions for Steps 4 and 5: 2019 Income Information

If you filed a 2019 tax return, we strongly encourage you to use the IRS Data Retrieval Tool (DRT) to update the FAFSA; go to lakeforest.edu/fafsa and see **Helpful Tools** in the lower portion of the page. **Alternatives:** send a signed copy of the 2019 federal tax return or a Tax Return Transcript, irs.gov/Individuals/Get-Transcript ("Request Online" gives immediate access) or call 800-908-9946.

If you did not file a tax return and are not required to file, check the box that applies to your situation, and – if appropriate – list each employer even if you did not receive a W-2 form. Attach a separate page if needed.

You cannot use the DRT if: you are married and filed separate tax returns, you are married and filed as "head of household", filed an amended return, your marital status changed after filing the return, you filed using an ITIN (not SSN), or you filed a foreign return.

➤ Step 4: Student's 2019 Income Information

➤ Check ONLY ONE box below. Complete "employer information" in the table below only if you check the third box.

- I filed a 2019 federal tax return and I have used the IRS DRT to transfer my 2019 income information into the FAFSA.
- I filed a 2019 federal tax return. I will provide my tax return or tax transcript ... now later sent previously
- I did not file a 2019 federal tax return, but I was employed in 2019, earning income from the employers listed below. **Include W-2s.**
- I did not file a 2019 federal tax return because I was not employed in 2019.

Employer's Name	2019 Amount Earned	Was a W-2 Provided?	
	\$	Yes	No
	\$	Yes	No
	\$	Yes	No

➤ Step 5: Spouse's 2019 Income Information (if applicable)

➤ Check ONLY one box. Complete "employer information" in the table below only if you check the third box.

- I filed a 2019 federal tax return with the student as "married." S/he used the IRS DRT to transfer our information to the FAFSA.
- I filed a separate 2019 federal tax return. I will provide my tax return or tax transcript ... now later sent previously
- I did not file a 2019 federal tax return, but I was employed in 2019, earning income from the employers listed below. **Include W-2s.**
- I did not file a 2019 federal tax return because I was not employed in 2019.

Employer's Name	2019 Amount Earned	Was a W-2 Provided?	
	\$	Yes	No
	\$	Yes	No
	\$	Yes	No

➤ Step 6: Signatures

All information is true & complete to the best of my knowledge. I agree to provide any documentation that will verify the accuracy of this information. I understand that if I purposely give false or misleading information, I may be fined up to \$20,000, sent to prison, or both.

Student's Signature – we cannot accept a typed signature

Date

Spouse's Signature – we cannot accept a typed signature

Date

➤➤ If possible, please send this Worksheet as a .pdf to the email address below. You may also fax or mail it. <<<
Include all applicable supporting documents, such as Tax Return Transcript, W-2s, 1099s, IRS Form 4506, etc.

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