

**Making a Tutoring Appointment:  
Quantitative Resource Center (QRC) and Writing Center (WC)**

**I'm not struggling in my course but would like a weekly appointment to do my best work. Can I get one?**

Yes. For QRC appointments, contact Julia Berkowitz ([berkowitz@mx.lakeforest.edu](mailto:berkowitz@mx.lakeforest.edu))—Director of the QRC. For Writing Center appointments, you can either contact Kate Oakley ([oakley@mx.lakeforest.edu](mailto:oakley@mx.lakeforest.edu))—Director of the Writing Center or complete the self-assessment form located on the Writing Center page.

**I just received my first grade and I'm a little worried. Should I ask for a weekly appointment?**

Absolutely. See above for how to get in contact.

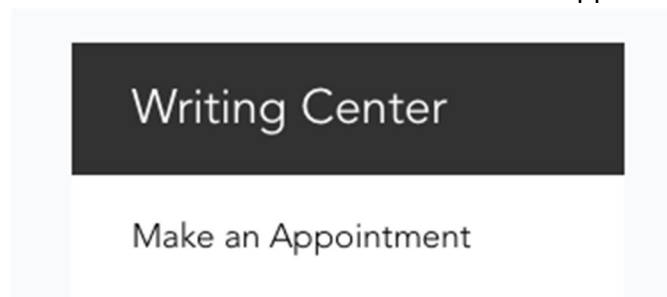
**I want to have a weekly appointment. Can I make the appointment online?**

No. Instead, follow the process above.

**I have an exam/paper coming up and would like some help from a tutor. How do I make an appointment that is not weekly?**

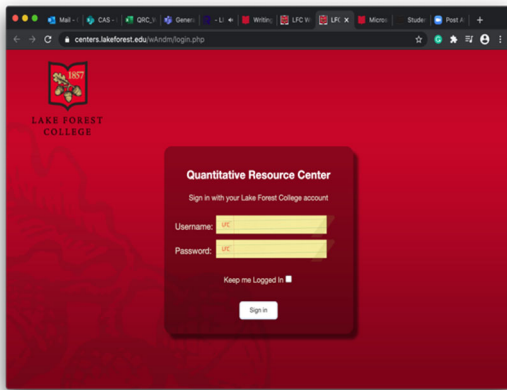
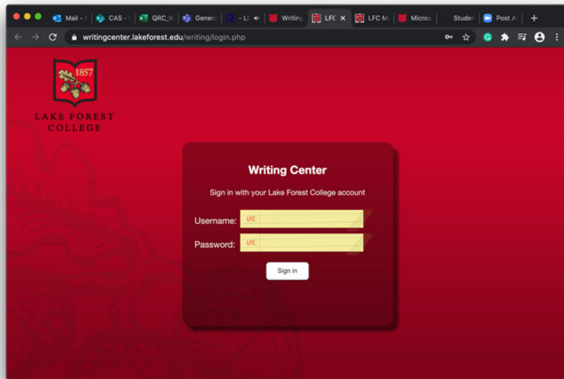
Go to the College's website and search under academics or type in the search function Writing Center or Quantitative Resource Center.

**WRITING CENTER:** Click Make an Appointment

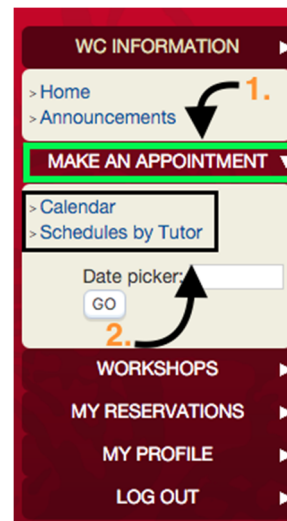


**QUANTITATIVE RESOURCE CENTER:** Students can make individual appointments or weekly appointments by contacting the QRC Director, [Julia Berkowitz](#).

Log in to access the online scheduler.



Click "make an appointment" and "calendar."



Click on a “free” square. “Full” means the appointment is already taken.

Writing Center tutors can help with any course. Their majors are shown in case you want help with conventions specific to a particular discipline.

Tutors can help with courses listed. Click a “free” space at on the day and time you would like tutoring

**Monday 10th February 2020**

	8am	9am	10am	11am	12pm	1pm	2pm
Ani (All subjects; Hist/SOAN)							
Whitley (All subjects)			Full	Full			
Rebecca (All subjects; Eng)							
<b>Basia (All subjects; COMM)</b>							
Claire (All subjects; SOAN/Pol)				Full	Free		
Zachary (All subjects; IREL)			Full	Full			

**Monday 10th February 2020**

	8am	9am	10am	11am	12pm	1pm	2pm
Zach L (Chem 115, 116, Econ 130, Fin 210)			Full	Free	Full		
Charlie (Econ 130/220, Fin 210, Busn 230)							
Omar (Math 108/109)							
Niam (Bio, Gen Chem, CSCI, Calc I & II)		Free	Free				
<b>Sandra (Chem 115, 220, Bio)</b>				Free	Full	Full	
Zeb (Econ 210, Fin 210, Econ 130)					Full	Full	Full
Shaye (Econ 130, Econ 210, Calc)			Full	Free	Full		
Jan (Econ 130/210, Fin 210, Calc I)				Free		Full	

Complete the appointment information boxes and click “schedule” to reserve your appointment.

Fill in the form below and then click 'Schedule'

Date: 2/10/2020

Time: 12:00pm - 1:00pm

Multiple clients?:

[click here](#)

Reservation for:

Start typing student name and then last name.

Is this a recurrent or standing appointment? If so,

[Click here](#)

Instructor:

Class:

Subject to be covered:

Additional info (use this as part of the email's note):

[Schedule](#)

If you need to cancel, please do so 24 hours in advance by logging into the scheduler, clicking on your appointment, and cancelling.

Appointments are 45 minutes long. Back-to-back appointments are not allowed. Please contact the appropriate director if you feel you will need more than one appointment.