Simple Roommate Searching

Simple roommate searching is the process if you know who you plan to live with next year. This allows you to send a roommate request to another individual after searching for them in the portal. Please note that you are only able to send requests to students who have completed housing applications. If you do not find your anticipated roommate after searching by last name, first name, etc., it likely means they did not apply for housing and you will be unable to select them in this portion of the process.

1. Log into the housing portal using your Lake Forest College username and password.

2. From the top navigation, select Room and Roommate Selection and then click Roommates/Suitmates.

3. Ensure that the correct term is showing in the drop down box and then click Submit.
4. If you know the name of the student(s) with whom you want to live, use the Simple Roommate Search to find them using last name, first name, or email address.
5. After you submit the student’s name, a roommate request will be sent to them. All roommates must accept the request to ensure that the roommate group will be able to select a room together.

You can add up to three roommates, for a total roommate grouping of four students.
**Advanced Roommate Searching**

Advanced Roommate Searching allows students to identify roommates by searching for traits or characteristics that you would like in a roommate. For example, you can search based on study habits, sleep habits, or cleaning habits.

1. Log into the housing portal using your Lake Forest College username and password.

2. From the top navigation, select Personal Information and choose Roommate Profile.

3. Change the answer in the drop down to No. This allows your profile to be visible to others who are searching for a roommate.

4. Choose your Contact Preference Type. You can allow other students to contact you via email, Facebook, or Twitter.

5. After entering your preference type, add the related Contact Information.

4. Use the My Profile box to write a little bit about yourself, your living habits, and what you’re looking for in a roommate.
When you’re done writing, click Update Roommate Profile to make your profile visible to others.

6. Next, click on Room and Roommate Selection and choose Roommates/Suitemates.
7. From the top navigation, select Room and Roommate Selection and then click Roommates/Suitemates.

8. Ensure that the correct term is showing in the drop down box and then click Submit.
9. Scroll down to Advanced Roommate Search and provide the preferences you’re looking for in a roommate by ticking the boxes. The less specific you are, the more results your search will yield. When done, click Begin Search.
10. The next screen will populate with a list of students who match your requests. You’ll be able to view their profile if they’ve completed one and request them as roommates. We recommend connecting with them via email or social media before requesting them to make an introduction. The roommate request will not be considered complete until the other student logs in to accept the request.