Some changes with the 2016 MLA Update:

- URLs are now recommended and formatted differently (see below).
- Access dates are only used if no date is available, if the source is likely to change content or online location, or if access to the content may change (e.g., a Moodle document).
- It is no longer necessary to include “Web” or “Print” or other types.
- Most periods are replaced with commas (use lower case after a comma).
- Place of publication for books is not usually necessary.
- Page numbers are preceded by “p.” or “pp.”
- Journal articles use “vol.” and “no.” (see below and in the Hacker Pocket Style Manual).

Examples below:

- **Ebooks** (2nd example shows authored chapter with order of editor, edition, and volume)
- Government document (Congressional hearing)
- Indirect source (cited in another source)
- Microfilm
- Moodle (chapter of an unknown book)

- Newspaper article only available in a database
- Reprinted article
- Reprinted article in a book
- Review (in an online magazine)
- Translation (book that is one volume of a set)
- Twitter

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**Ebooks**

An ebook from ebrary, HathiTrust, etc.


➢ *HathiTrust Digital Library* would take the place of *ebrary* if that is the ebook provider.

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**A Google book (a chapter in a volume of an edited anthology that is a second edition)**


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**Congressional hearing (online)**

Indirect or secondary source cited in another source when the original is not available (with 3 or more authors)

**In-text citation (quoting Scott)**

Even in the 1988 unpublished papers of the dean of Hunter College Elementary School, Hugh J. Scott, expressed concern about the necessity of creating a diverse student body for gifted student programs when he stated, "Equity and excellence are not only compatible, but constitute non-negotiable imperatives…” (qtd. in Subotnik et al., p. 95).

**Works cited entry for this quote (citing Subotnik et al.)**


- An in-text citation must always refer to the source in the list of works cited so the source can be found.

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**Microfilm (an article indexed in a database, but with full text only available at the College on microfilm)**


- The type of medium (microfilm) is only included if it is an unexpected type (so the source can be found).

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**Moodle (a chapter of an unknown book—use this if you will be citing page numbers of the chapter)**


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**Articles**

**Newspaper article only available from the LexisNexis database:**


- In the Nexis Uni database (formerly LexisNexis), click the title of the article, then click the blue **Actions** menu link to get the permanent “Link to this page.”
- Do not use printer-generated page numbers for web (not PDF) versions of articles.

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**Reprinted article**


**Reprint (article reprinted in a book)**


**Review (online book review)**


**Translation (a book that is one volume of a multi-volume set)**


**Twitter**

@htgamal (Heba Gamal). “Word on the street: If Mubarak would have given yesterday's speech on Jan 25,maybe we the people would've accepted it. #jan25 #egypt.” *Twitter*, 11 Feb 2011, 6:44 a.m., twitter.com/htgamal/status/36073121911930880.

➢ To get the URL for the tweet, right-click on the date next to the tweet.
## A Few MS Word Formatting Tips for a MLA Style

<table>
<thead>
<tr>
<th>PC</th>
<th>Mac</th>
</tr>
</thead>
</table>
| **Make double spaced** | 1. Select any text you have already typed  
2. **Ctrl** + 2 to double space |
| **Start Works Cited** | 1. Select any text you have already typed  
2. **Ctrl** + Enter to start a new page  
3. **Ctrl** + E to center  
4. Enter 1 new paragraph  
5. **Ctrl** + E to align left  
6. **Ctrl** + T to create hanging indents |
| **Create hanging indents in a works cited that you have already created** | 1. Select all of your references  
2. If necessary, **Ctrl** + 2 to double space  
3. **Ctrl** + T to create hanging indents  
4. If necessary, remove extra paragraphs between each reference |
| **Page numbers preceded by your last name** | 1. Click the Insert tab  
2. Click Page Number and select Top of Page  
3. **Ctrl** + R to align right  
4. In front of the page number, type your last name and one space |