

# LAKE FOREST COLLEGE

## 2014-2015 SCHOLARSHIP AND GRANT AWARD LETTER GUIDE



LAKE FOREST  
COLLEGE

### What You Should Know

**This Guide provides important details about your Scholarship Award Letter . Review it carefully, and share it with your parent or spouse, so that you have a clear understanding of the scholarship offered, the College's scholarship and financial aid policies, and your responsibilities as a scholarship recipient .**

**The first page provides a brief description of each section of your Award Letter .**

### What's Inside?

Scholarships	2-3
General Policies	4
Contact Information & Disclosures	5

### Our Mission Statement

*With a spirit that values the individual, the Offices of Business Affairs and Financial Aid serve the economic needs of the College Community. We do so by providing information, anticipating concerns, and seeking innovative solutions. We invite and encourage those involved to become partners with us in the process. We take pride in achieving these goals courteously, fairly, and efficiently.*

*This Award Letter Guide has been created to help you fully understand the costs you will incur, the scholarships you have been offered, the payment options you have, the policies of the College, and your responsibilities as a scholarship recipient . Each section of the Award Letter is described in detail, with important information which should be reviewed together with your parent(s) or spouse. Do not hesitate to contact our office if you have questions of any kind (see Page 7).*

### PART 1: YOUR ESTIMATED COSTS.

“Direct Costs” will appear on your billing statement. Your actual cost may vary, based on your housing, enrollment, year in school and other factors. Normal costs are:

Tuition (full-time)	\$40,448
Fees	724
<i>Subtotal</i>	<i>\$41,172</i>
Room (base rate)	4,480
Board (meals)	5,000
<i>Total</i>	<i>\$50,652</i>

In addition to these costs, your initial bill will include the cost of the College's health insurance plan. You will receive instructions for waiving the insurance during the summer.

“Indirect Costs” are not part of your bill, but you should plan for them. Your costs may differ, we suggest you budget the following:

Books	\$1,000
Personal Expenses	1,293
Travel	600

For a list of other costs go to [www.lakeforest.edu/studentaccounts](http://www.lakeforest.edu/studentaccounts).

### PART 2: SCHOLARSHIPS

Here we will list the scholarships, you qualify to receive from the College and any you have self-reported. Details are on pages 2-3.

### PART 3: YOUR ESTIMATED PAYMENT.

This section provides our estimate of the amount your family will pay for the year, after subtracting

scholarships from the estimated direct costs.

As noted in Part 1, the cost of health insurance will appear on your initial bill, *but is not included here* in the amount you owe.

We encourage you go online to <http://monthlybudgetcalc.lakeforest.edu> to calculate the amount you will need to pay. You will be able to factor in your specific charges.

### PART 4: YOUR PAYMENT OPTIONS.

This section summarizes the choices you have in making payment to the College. Payment in full and on time insures that you will avoid late fees and keep your chosen classes. Payment may be made by check, wire transfer, credit card, or EFT.

*Option 1:* Make one payment each semester, no later than two weeks before classes begin. While the amount you pay each semester will be similar, Health Insurance and Recreation Center fees appear on your first bill on in your first semester.

*Option 2:* Our monthly payment plan ([www.lakeforest.afford.com](http://www.lakeforest.afford.com)) includes the 10-month plan (July 15 - April 15) as well as 9- and 8-month plans. There is an \$80 enrollment fee each year, but no other fees will be applied.”

### PART 5: MESSAGES.

This section includes a few special details to be aware of.

### WHAT HAPPENS NEXT...

Here are some important dates to be aware of.

**Mid-June:** Billing Statements will be available online via the [my.lakeforest](http://my.lakeforest) portal.

**July 15:** First payment to the Forester Payment Plan is due if using the 10-month plan. (8- and 9-month plans are also available. Go to [www.lakeforest.edu/fpp](http://www.lakeforest.edu/fpp) for details. Enrollment is optional.

**August 14:** Fall semester payment is due.

**August 22:** On-campus orientation begins (date approximate).

**August 28:** First day of classes!

A complete list of dates to know are at [www.lakeforest.edu/admitted](http://www.lakeforest.edu/admitted).

**Scholarships** require full-time enrollment, and are awarded at the time of admission. They *may not be added* after beginning your enrollment. **A scholarship offered after receiving an initial Scholarship Award Letter may reduce or replace a Founders Grant or Lake Forest Grant already offered.** Scholarships will appear on your billing statement after confirming your enrollment. Scholarships are available to first-year students for four years, and to transfer students on a pro-rated basis. Recipients may use this scholarship for one semester of an off-campus program **if** the program is offered by the College, the ACM, or American University (Washington Program). A limited number of scholarships may be used for other off-campus programs. Contact the Director of Financial Aid ([finaid@lakeforest.edu](mailto:finaid@lakeforest.edu)) if you have questions about scholarships for off-campus programs. Complete details are found at [www.lakeforest.edu/scholarships](http://www.lakeforest.edu/scholarships).

**ACADEMIC SCHOLARSHIPS** - see column on the right for more information

The following scholarships require recipients to achieve a 2.5 GPA after the first year, then maintain a 2.75 GPA: Chicago Public Schools (CPS) Scholarship, Dean's Scholarship, Deerpath Academic Scholarship, Illinois Guaranteed Scholarship, Patterson Academic Scholarship (if received prior to the fall of 2013), Presidential Scholarship.

The following scholarships require recipients to maintain a 3.0 GPA: International Trustee Scholarship, Phi Theta Kappa Scholarship, Trustee Scholarship.

**Global Enrichment Scholarship and Davis UWC Scholarship**

Recipients must achieve a 2.5 GPA after the first year and maintain a 2.75 GPA thereafter. Recipients must also meet with either the Director of International Student Admissions or the Director of International Studies in the middle of the spring semester each year.

**Patterson Academic Scholarships** first received in 2013 require recipients to maintain a 2.5 GPA.

**FORESTER SCHOLARSHIPS** - see column on the right for more information

**Buchanan Social Justice Scholarship**

1. Each year recipients must also actively participate in at least one social justice organization or the social justice efforts of the College's Ethics Center, and take at least one course from the Social Justice program.
2. Recipients must complete Ethics 276 or 277 by the end of their sophomore year.
3. Recipients are encouraged, but not required to complete the minor in Social Justice.

**Carnegie Literature Scholarship**

Each year recipients must also enroll in a literature course in the English Department. After the first year, these courses may not be English 210, 211, or 212, but should be drawn from the electives offered each year.

**Carnegie Modern Languages Scholarship**

Each year recipients must enroll in at least one Modern Languages and Literatures (MLL) course, or study abroad for a summer/semester/year, and complete one of the following:

1. Join the board of Collage magazine and assist with the on-line publication and yearly reading event.
2. Join the board of Latinos Unidos, French Club, United Asians, or the International Student Organization.
3. Serve as a modern languages tutor (limited positions available).
4. Complete an internship for MLL Department credit.
5. Serve as a faculty research assistant or peer teacher in MLL department.
6. Assist with study abroad orientation for a country with which you have first-hand experience (this may also occur by e-mail journal while you are abroad).

**Carnegie Writing Scholarship**

Each year recipients must also participate in at least one of the following:

1. Join the staff of Collage, the Stentor, or Tusitala;
2. Enroll in a writing course in the English Department (200 level or above);
3. Perform a writing-related task to benefit the English Department\*;
4. Complete a writing intensive course, tutorial or internship for credit in the English Department\*;
5. Tutor in the Writing Center (faculty recommendation required);

\* Requires approval of the department chairperson.

**Renewing Scholarships**

All scholarships are renewable, contingent on continuous, full-time enrollment at the College or an approved off-campus program, and compliance with the requirements in this Guide.

**Funds may only be used in the fall and spring semesters.**

GPA's shown are cumulative and are calculated at the end of each spring semester. Recipients must remain in good standing, as determined by the Office of Student Affairs.

**Renewing Forester Scholarships**

Forester Scholarships include the Patterson Academic, Alumni, Art, Environmental Studies, Illinois Heritage, Leadership, Math & Computer Science, Modern Languages, Music, Science, Social Justice, Theater and Writing.

All recipients must maintain a 2.5 cumulative GPA and make satisfactory progress toward graduating each year.

By April 1 each year, all recipients must submit a scholarship renewal application to the appropriate Chairperson to determine if the scholarship will be renewed.

**First-time recipients** must follow the specific participation requirements shown in this Guide. **Returning recipients** must follow the requirements included in the Guide provided at the time of their initial enrollment.

**FORESTER SCHOLARSHIPS (continued)** - see page 3, column on the right, for additional requirements

**Durand Art Scholarship**

Each year recipients must enroll in at least one course in the Department of Art and Art History; attend at least two exhibition receptions at the Sonnenschein and Albright Galleries each semester; take part in at least three of other art-related activities:

1. Be an active participant in the Art Club (must attend at least 50% of meetings and activities).
2. Assist the Sonnenschein and Albright Gallery Director in the installation of an exhibition.
3. Curate an art exhibition at the College.
4. Display current work in the Symposium Art Exhibition, or another student art exhibition on campus.
5. Publish artwork in Tusitala or Collage (the College's literary magazines) or other College publication.
6. Complete an internship for art credit.
7. Assist the Department Chair or other faculty member with art or art history-related duties. This may include assisting the Slide Librarian with the image collection database, or assisting in the maintenance and/or monitoring of an art studio or lab.
8. Tutoring another student in art or art history
9. Contributing to the department website, including materials for student-initiated arts activities on campus to raise the profile of the arts.

Senior level Art Scholars are expected to provide mentorship to new scholars to assist them in transition into the College's arts community.

**Environmental Studies Scholarship**

1. Students must be involved in an on-campus environmental organization.
2. Take one course per year that touches upon the themes of environmental studies.

**Forester Forever (Alumni) Scholarship**

Each year recipients must also complete an essay, in response to a prompt from the Alumni Office.

**Gates Leadership Scholarship**

Each year recipients must also fulfill each of the following:

1. Attend an Information session led by a Program Coordinator from the Gates Center for Leadership and Personal Growth at the beginning of the fall semester to review the scholarship requirements;
2. Actively participate in at least one student organization;
3. Complete two leadership certificates each year, for a total of eight (speakers, workshops, training sessions);
4. Notify the scholarship advisor via email of your attendance at a program within one week of completing the event.

**Hixon Theater Scholarship**

Each year recipients must also enroll in at least one theater department class and participate in at least two department produced shows in any capacity (acting, crew, dramaturgy, PR, playwriting, etc.) requiring 25 hours of volunteer contribution per show. Service on the Play Selection Advisory Committee will fulfill the requirement for one of the two shows.

**Illinois Heritage Scholarship**

Recipients must only maintain a 2.5 GPA.

**Johnson Science Scholarship**

Each year recipients must also enroll in one computer science, math or science course each year.

**Reid Music Scholarship**

Each year recipients must also participate in an ensemble each year.

**Young Math & Computer Science Scholarship**

Each year recipients must also complete at least one math or computer science course each year.



**OUTSIDE SCHOLARSHIPS** - see [www.lakeforest.edu/scholarships](http://www.lakeforest.edu/scholarships) and click on the link on the left

**You are responsible for notifying the Office of Financial Aid of any funds you receive from sources outside of the College.** Grants and scholarships awarded by such sources (states, community organizations, agencies, parent's employers, etc) will be listed by name or simply as "Outside Scholarship(s)." An amount listed here means we have been notified of the award by you or by the source of the award. Please notify the Office of Financial Aid of any incorrect information, as this may affect the assistance you receive from other sources. **It is your responsibility** to make certain that all forms have been properly submitted to such entities, and that applicable deadlines have been met.

Scholarship recipients are responsible for reading and understanding these policies, including the requirements connected with scholarships and financial aid. Acceptance of your aid signifies that you have read and understood the obligations and responsibilities as described on this Guide.

Please be sure to contact the Office of Financial Aid if you have any questions about these policies.

1. You do not need to sign and return your Financial Aid Award Letter. The Office of Financial Aid will assume you are accepting all funds. As noted above, accepting the aid is an indication that you accept the terms and conditions under which the aid is offered.

If you are accepting some but not all of the funds offered, please draw a line through each source you do not want, place your initial to the right, and return one copy to the Office of Financial Aid.

If you asked us to consider any "special circumstances" (ex: an income change, healthcare costs, educational expenses, etc.) or if you made an appeal for additional financial aid, and if you received additional need-based grant funds as a result, **you will be expected to use all federal student loans offered.** If you do not, we reserve the right to reduce the grants back to the amount you would normally receive, had we not considered your appeal.

2. You must report all financial aid awards received from sources outside of the College. The ability to secure such assistance is always advantageous, even though it may affect existing financial aid (including but not limited to work-study, student loans, Lake Forest College Grant, Founders Grant). The new total of all grant and scholarship funds you receive will be equal to or greater than the amount of grant assistance provided by the College alone.

3. Continued eligibility for financial aid is dependent upon maintaining "Satisfactory Academic

Progress" (SAP). At the end of every semester you must achieve and maintain a cumulative grade point average (GPA) of at least 2.00 and must complete at least 67% of all classes attempted.

If you do not meet SAP standards you will be placed on "financial aid warning" for one semester, but will continue to receive financial aid. If you do not meet these standards after the semester of warning status, you will be placed on "financial aid suspension" and will not be eligible to receive financial aid until you meet SAP standards.

If extenuating circumstances have kept you from making satisfactory progress, you may appeal your "Financial Aid Suspension." The appeal must include an academic plan (approved by the advisor) on how you plan to meet this standard within a reasonable time-frame. If you appeal and are granted an extension of the aid, you will be placed on Financial Aid Probation, on a semester-by-semester basis.



4. If you withdraw from the College during the semester, you are subject to the [College's refund policy](#) and Federal guidelines.

If you received Title IV federal funds and withdraw before completing 60% of the term, the federal government requires that we review your eligibility for those funds. We must apply a federally-mandated formula

called "Return of Title IV Aid" (R2T4) to determine how much of the federal funding you are allowed to retain.

The Business Office will also determine the resulting charges for which you will be billed. See [www.lakeforest.edu/studentaccounts](http://www.lakeforest.edu/studentaccounts).



5. Financial aid awards at the College are made for a one year period. If you continue to show financial need, make satisfactory academic progress, and complete the renewal applications by the annual deadline, you can expect your financial aid to continue at a similar level each year. Scholarship recipients must meet the renewal requirements listed on Pages 3 and 4 of this Guide.

6. If you enter the College as a freshman, you will normally receive aid for four years of full-time study. If you enter the College at a sophomore, junior, or senior academic level, you will receive financial aid on a pro-rated basis. Courses failed or withdrawn from are included in this calculation.

7. There are a number of endowed and annual scholarship funds that the College administers for which you may be eligible. Unless you tell us not to, we will consider you for one of these scholarships and release your information as appropriate and required. If selected, they will be included in your need-

based aid calculations

8. You may have charges other than tuition, fees, room and board billed to you from the College or charges from a previous school year. If so, we assume you give the College permission to credit your Title IV assistance toward these charges, if necessary. You may rescind your permission at any time.

9. You must submit all required application materials and supporting documents to the Office of Financial Aid before all financial aid will appear on your billing statement. Examples include Loan Master Promissory Notes, Entrance Counseling, tax returns and verification worksheet (if requested), etc. Failure to submit requested information may result in the loss of funding from one or more programs. Please contact the Office of Financial Aid to find out if you have completed all the steps necessary to secure funding for you. Enrolled students will be able to view their status on [my.lakeforest.edu](http://my.lakeforest.edu) at any time.

**Mailing Address for Staff:**

(name)  
(office)  
Lake Forest College  
555 North Sheridan Road  
Lake Forest Illinois 60045-2338

**Office of Financial Aid**

Location: Patterson Lodge, 2nd Floor  
Phone: 847.735.5103  
Fax: 847.735.6271  
[www.lakeforest.edu/finaid](http://www.lakeforest.edu/finaid)  
[finaid@lakeforest.edu](mailto:finaid@lakeforest.edu)

**Staff**

Jerry Cebczynski, Director  
847.735.5104 [cebczynski@lakeforest.edu](mailto:cebczynski@lakeforest.edu)

Mark Anderson, Associate Director  
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Adriana Rodriguez, Assistant Director  
847.735.5015 [rodriguez@lakeforest.edu](mailto:rodriguez@lakeforest.edu)

*Si necesita hablar con alguien en Español en la oficina de ayuda financiera, usted puede llamar a Adriana Rodriguez.*

**Office of Business Affairs & Student Accounts Office**

Location: North Hall, 1st Floor  
Fax: 847.735.6276  
[www.lakeforest.edu/studentaccounts](http://www.lakeforest.edu/studentaccounts)  
[studentaccounts@lakeforest.edu](mailto:studentaccounts@lakeforest.edu)

**Staff**

Lisa Wolf, Director of Student Accounts  
847.735.5031 [wolf@lakeforest.edu](mailto:wolf@lakeforest.edu)

Ursula Grzseiuk, Cashier  
847.735.5032 [grzseiuk@lakeforest.edu](mailto:grzseiuk@lakeforest.edu)

**Federal Disclosures**

In accordance with federal requirements, the College makes certain disclosures available to all students, faculty and staff. These includes categories such as accreditation, campus security report, graduation rate, loan default rate, privacy act (FERPA), student borrowing, etc. For a complete list of , go to <http://www.lakeforest.edu/about/administration/disclosure.php>.

**What Happens Next...**

First-time students should know these important dates. More at [www.lakeforest.edu/admitted](http://www.lakeforest.edu/admitted).

May 1: Several items are due: Enrollment Deposit; Housing Application

Early June: Billing statements will be sent by the Office of Business Affairs.

Mid-June: Billing Statements will be available online via the My.LakeForest portal  
Enroll in Lake Forest Payment Plan at [www.lakeforest.afford.com](http://www.lakeforest.afford.com)

July 15: First payment to the Forester Payment Plan is due if using the 10-month plan. (8- & 9-month plans are also available. Go to [www.lakeforest.edu/fpp](http://www.lakeforest.edu/fpp) for details.

Aug 14: Payment for fall semester is due.

Aug 22: On-campus orientation begins.

Aug 28: First day of classes!