

**CPC, Assessment Subcommittee
Outcomes for 2011-2012**

Key Goals	Key Outcomes
1. Building a “Culture of Assessment” at Lake Forest College	<ul style="list-style-type: none"> - continued meetings of Assessment Committee - continued participation in Chicago Areas Assessment Group (CAAG) to gather information on resources and activities at peer institutions - implementation and updating of Assessment Committee website for sharing of information and data - all departments and programs further developed student learning outcome statements and direct measures of outcomes (see details below) - continued investigation of revision of end of course student evaluation of faculty (see details below) -worked with CPC to gain support for Assessment Committee work
2. Sharing information on assessment with campus community and beyond	<ul style="list-style-type: none"> - implementation and updating of Assessment Committee website for sharing of information and data
3. Refining necessary tools for collecting and analyzing data on student learning outcomes at the department and program level	<ul style="list-style-type: none"> -analyzed results of new End of Year Department Assessment Reporting Form from spring 2011 -revised End of Year Department Assessment Form for spring 2012 - most departments and programs began to develop direct means to measure student learning outcomes in proper form that will be used to assess their majors/minors in spring 2012 on the revised end of year assessment report form (see attached)
4. Revision, as necessary, of faculty evaluation instrument	<ul style="list-style-type: none"> -created and conducted a series of surveys for faculty and students to get input on revision of end of course evaluation instrument

Key Projects	Key Outcomes
1. Gather and share information on effective assessment of student learning outcomes	<ul style="list-style-type: none"> ○ Participated in Chicago Area Assessment Group (CAAG) ○ Participated in FaCE grant on “First-Year Learning Outcomes and Their Assessment” ○ Presented a session at FACE conference on assessment of FIYS writing outcome ○ Continued to update AC website for information sharing through addition of resources and data analysis ○ Worked with department and program chairs to create direct measures of student learning outcomes
2. Analysis of revised end of year department assessment report process and continued revision of reporting process as necessary	<ul style="list-style-type: none"> ○ Analyzed and reported on spring 2011 assessment reporting forms for each department ○ Revised end of year assessment reporting form for spring 2012 ○ Worked with all departments/programs to ensure all have an effective means of gathering and analyzing information to assess the student learning outcomes developed for majors/minors ○ Created a preliminary end of year report to assist departments in process of completing report
3. Revision of process for end of course student evaluations of faculty	<ul style="list-style-type: none"> ○ Conducted research on evaluation at other institutions and commercial resources available ○ Reported results of faculty focus groups to CPC/ DOF ○ Created and conducted a series of surveys for faculty and students to get input on revision of end of course evaluation instrument ○ Analyze results of faculty and students surveys ○ Reported results of surveys to CPC/DOF

2011-2012 Project Details:

1. Gather and share information on resources and activities to improve assessment of student learning outcomes
 - a. Participated in Chicago Area Assessment Group (CAAG) meetings
 - b. Participated in revised FaCE grant on “First-Year Learning Outcomes and Their Assessment” in collaboration the Director of FIYS, Rick Mallette
 - c. Updated AC website for information sharing through addition of resources and data analysis and moved to new website
2. Analysis and revision of campus assessment activities

- a. Analyzed of spring 2011 end of year assessment reporting forms
 - b. Created and submitted a report on the end of year assessment report process for CPC, as requested. A summary of this report was shared with the faculty through the CPC minutes.
 - c. Revised end of year assessment reporting form for spring 2012, as necessary
 - d. Worked with all departments/programs to ensure all have an effective means of gathering and analyzing information to assess the student learning outcomes developed for majors/minors
 - e. Created a preliminary end of year report to assist departments in process of completing report
 - f. Continued analysis of FR/SR Faculty Assessment
3. Revision of end of course student evaluations of faculty
- a. Consulted with Assistant Professor of Psychology Verena Bonitz, an expert of faculty evaluation, concerning the development of survey on course evaluation
 - b. Created a survey for faculty and students, approved by CPC and FPPC.
 - c. Surveyed faculty and students about current instrument and suggestions for revision or implementation of new instrument/process in two steps (Survey Monkey)
 - d. Analyzed results of faculty and students surveys
 - e. Reported on results of surveys to CPC/DOF