

**CPC, Assessment Subcommittee
Outcomes for 2010-2011**

| Key Goals | Key Outcomes |
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| 1. Building a “Culture of Assessment” at Lake Forest College | <ul style="list-style-type: none"> - continued meetings of Assessment Committee - continued participation in Chicago Areas Assessment Group (CAAG) to gather information on resources and activities at peer institutions - implementation and updating of Assessment Committee website for sharing of information and data - all departments and programs created student learning outcome statements (see details below) - began process of investigation of revision of end of course student evaluation of faculty (see details below) |
| 2. Sharing information on assessment with campus community and beyond | <ul style="list-style-type: none"> - implementation and updating of Assessment Committee website for sharing of information and data -did not create a planned list of resources to be distributed to faculty/staff to be used to refine assessment practices |
| 3 Developing necessary tools for collecting and analyzing data on student learning outcomes at the department and program level | <ul style="list-style-type: none"> -analyzed results of new End of Year Department Assessment Reporting Form from spring 2010 -revised End of Year Department Assessment Form for spring 2011 - all departments and programs developed a set of student learning outcomes in proper form that will be used to assess their majors/minors in spring 2011 on the revised end of year assessment report form (see attached) |

| Key Projects | Key Outcomes |
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| 1. Gather and share information on effective assessment of student learning outcomes | <ul style="list-style-type: none"> - attended meetings of Chicago Area Assessment Group -attended Teagle conference -participated in ACM FaCE grant project on “First-Year Learning Outcomes and Their Assessment” - moved AC web pages to new website and updated all resources |
| 2. Analysis of revised end of year department assessment report process and continued revision of reporting process as necessary | <ul style="list-style-type: none"> -Analyzed and reported on spring 2009 assessment reporting forms for each department -Revised end of year assessment reporting form for spring 2010 -created proposal for assessment of co-curricular offices |
| 3. Begin investigation of revision of process for end of course student evaluations of faculty | <ul style="list-style-type: none"> -obtained approval from FPPC and CPC to conduct investigation of revision in faculty evaluation instrument - conducted research on evaluation at other institutions and commercial resources available -held two faculty focus groups and one student focus group to collect opinions on faculty evaluation process -solicited and received email comments from faculty on evaluation process |

2010-2011 Project Details:

1. Gather and share information on resources and activities to improve assessment of student learning outcomes
 - a. Participated in Chicago Area Assessment Group (CAAG) meetings
 - b. Attended appropriate assessment conferences
 - c. Participated in revised FaCE grant on “First-Year Learning Outcomes and Their Assessment” in collaboration the Director of FIYS, Rick Mallette
 - d. Updated AC website for information sharing through addition of resources and data analysis and moved to new website
2. Analysis and revision of campus assessment activities
 - a. Analyzed spring 2010 end of year assessment reporting forms
 - b. Revised end of year assessment reporting form for spring 2011 to include statements from each department of student learning outcomes, in order to meet deadline in our follow-up report to HLC that all departments have clearly stated learning outcomes by spring 2011.
 - c. Worked with all departments/programs to finalize clearly articulated student learning outcomes for each department/program
 - d. Worked with English Department to revise their Senior Exit Survey
 - e. Continued analysis of FR/SR Faculty Assessment
3. Revision of end of course student evaluations of faculty

- a. Received approval from CPC (Nancy Brekke) and FPPC (Lori Del Negro) to take on task based on recommendation from Dean of the Faculty
- b. Researched faculty evaluation practices at peer institutions including strengths and weaknesses of online systems
 - i. Kalamazoo College
 - ii. Macalester College
 - iii. Roosevelt University and other CAAG members
- c. Researched available commercial products for faculty evaluation that include a list of items but also still include room for prose comments
 - i. IDEA
 - ii. CoursEval
 - iii. Student Voice
- d. Researched literature on faculty evaluation
- e. Solicited comments via email from faculty members
- f. Held Faculty Focus Groups for faculty feedback on current instrument and suggestions for change
 - i. February 17 12:00 pm
 - ii. March 23 4:00 pm
- g. Facilitated discussion for faculty feedback at Faculty Meeting – March 1
- h. Held Student Focus Group at Student Senate meeting
 - i. March 24 8 pm
- i. Prepared ideas for fall 2011 survey of faculty and students on what they like and don't like about current instrument (through Lori/Survey Monkey)